

MINISTRY OF EDUCATION AND SCIENCE OF THE RUSSIAN  
FEDERATION

FSBEI of Higher Education "M. Akmullah Bashkir State Pedagogical University"

Institute of Vocational Education and Information Technologies

**M2.P.2 PROGRAM**  
**PROFESSIONAL WORK EXPERIENCE INTERNSHIP**  
**IN ORGANIZING STATE FINAL ATTESTATION PROCEDURE**

for the training program  
44.04.01 – Teacher education  
specialty (major) - "Education science and psychology of tertiary education"

graduate degree: master

### **1. The aims and tasks of the professional work experience internship in organizing state final attestation (SFA) procedure:**

The aim of the internship is the formation and development of professional competencies which comply with the following types of professional activities:

*teaching activities:*

– the ability to apply modern teaching methods and technologies for organizing educational activities, diagnosing and evaluating the quality of the educational process according to various educational programs (PC-1);

*methodological activities:*

- the ability to develop forms and methods of education quality control, various types of testing and assessment materials, as well as using information technologies and taking into account domestic and foreign experience (PC-9);

– the ability to make up educational space, including in terms of inclusion (PC-7);

– the willingness to develop and implement methodological models, methods, technologies and training techniques, to analyze the results of the process of their implementation in educational institutions (PC-11).

#### **The tasks of the internship**

With the reference to the aims set above, the following tasks of the professional work experience internship in organizing SFA procedure should be solved:

– development of modern methods and technologies for organizing educational activities, development and analysis of diagnostics and assessment of the quality of educational process under various educational programs;

– study and analysis of forms and methods of education quality control, various types of testing and assessment materials, including SFA (State Final Attestation) and USE (Unified State Exams), the use of information technology in the diagnosis and evaluation of learning outcomes in various subjects, taking into account domestic and foreign experience;

- development and implementation of methodological models, methods, technologies and training techniques, analysis of the results of their use in educational institutions.

**2. The labour-intensiveness of the internship.** The labour-intensiveness of the professional work experience internship in organizing SFA procedure is 4 academic weeks – 4 credit points (144 hours). The form of midterm attestation is a credit with a mark.

### **3. The time frame of internship and its place within the structure of the main educational program:**

The professional work experience internship in organizing SFA procedure is related to the B.2P cycle “Work experience internship” and takes place in the 2nd term.

To complete the professional work experience internship in organizing SFA procedure successfully, students need the knowledge, skills and competences which they acquired having studied such disciplines as “Monitoring in the system of education” and "Educational science dimension".

**4. The requirements to the results of the professional work experience internship in organizing SFA procedure.** After completing the internship on a student should:

***know:***

- modern methods and technologies for organizing educational activities;
- various educational programs;
- the procedure of diagnosing and assessment of educational process quality;
- forms and methods of education quality control, various types of testing and assessment materials;
- methodical models, methods, technologies and training techniques.

***be able to:***

- use modern methods and technologies for organizing educational activities;
- develop and analyze the results of diagnostics and educational process quality assessment under various educational programs;
- use the procedure of diagnosing and educational process quality assessment;
- apply forms and methods of education quality control and various types of testing and assessment materials;
- adapt the methodological models, methods, technologies and teaching techniques to school conditions.

***master:***

- skills of diagnostics and educational process quality assessment;
- various types of testing and assessment materials.

**5. The contents of the internship**

Types of activities	Competences developed	Labour-intensiveness in credit points (CP)
<p><b>Teaching:</b></p> <ul style="list-style-type: none"> <li>- analysis of various educational programs;</li> <li>- development of modern methods and technologies of performing educational activities;</li> <li>-development and analysis of the diagnostics of educational process quality assessment under various educational programs.</li> </ul>	PC-1	1
<p><b>Methodological:</b></p>	PC-9	3

<ul style="list-style-type: none"> <li>- study and analysis of methodological models ; teaching methods, analysis of the results of the application in educational institutions;</li> <li>- the use of the procedure of diagnostics and educational process quality assessment;</li> <li>- the application of forms and methods of education quality control, various testing and assessment materials including FSA and USE.</li> </ul>	PC-7 PC-11	
--	---------------	--

### 6. Topic-based planning of internship

Date	Topic of the lesson (contents of activities)	Labour-intensiveness	
		Hours	Credits
1 week	Overview conference Development of internship plan	9	0,25
1 week	The study of the experience gained by educational institution with the use of modern teaching methods and technologies while performing educational activities.	9	0,25
	Analysis of educational programs.	9	0,25
	To develop a program of diagnostics of students' progress in a particular subject using the procedure of diagnostics and educational process quality assessment.	9	0,25
	Development of specific conditions for the use of various forms and methods of education quality control, various types of testing and assessment materials;	9	0,5
	Analysis of methodological models, teaching methods, technologies and techniques.	9	0,5
	Gaining experience in using various types of tasks connected with the application of various types of testing and assessment materials	9	0,25
	Participation in SFA (Basic State Exams, Unified State Exams)	36	0,25
	Preparation of digital version of methods and procedures of diagnostics and educational process quality assessment in an educational institution, including the use of IT	36	1
	Presentation of a report (credit)	9	0,5
	<b>IN TOTAL</b>	<b>144</b>	<b>8</b>

### 7. Information on educational institutions where internship can be performed

The professional work experience internship in organizing SFA procedure takes place in educational institutions or in the departments of the university. During the internship students should acquire professional competencies and perform various types of professional activities (educational, methodological).

Educational institutions where the internship usually takes place are: M. Akmullah BSPU, the department of educational science, Volunteers' center of M. Akmullah BSPU, Ufa school №130, A.M. Gorky grammar school №3 in Ufa.

## **8. Educational, methodical and information support of internship:**

### a) main literature

1. Samylkina, N.N. Modern means of teaching outcomes assessments [Text]: [lecture course] /N.N. Samylkina. - Moscow: BINOM. Laboratory of knowledge, 2014. - 172 p.

2. Zasobina, G.A. Psychological and education science foundations of the educational process in higher education: a textbook / G.A. Zasobina, T.A. Voronova, I.I. Koryagin. - M. Berlin: Direct Media, 2015. - 231 p. : il. - Bibliogr. in the book. - ISBN 978-5-4475-3743-2; [Electronic resource]. - URL: <http://biblioclub.ru/index.php?Page=book&id=272317>

3. Methodology of education science: conceptual aspect. - M.: Institute of Effective Technologies, 2014. - 212 p. - ISBN 978-5-904212-32-2; [Electronic resource]. - URL: <http://biblioclub.ru/index.php?page=book&id=232305>

### b) software

### c) databases, reference materials and search systems.

1. / <http://lib.herzen.spb.ru> - The Fundamental Library of the Russian State Pedagogical University. A.I. Herzen

2. East View Publications (East View) - Company databases.

3. <http://www.neicon.ru/res/gale.htm> - Databases Gale Group.

4. [http://www.edu.ru/index.php?page\\_id=242](http://www.edu.ru/index.php?page_id=242) - Federal portal Russian education.

5. [http://www.edu.ru/index.php?page\\_id=6](http://www.edu.ru/index.php?page_id=6) - Catalog of educational online resources. [http://www.edu.ru/index.php?page\\_id=242](http://www.edu.ru/index.php?page_id=242) Library of the portal.–

6. eLIBRARY.RU - Scientific electronic library.

7. <http://elibrary.ru/defaultx.asp>. - Humanitarian electronic library.

8. <http://www.portalus.ru/> - Portalus online scientific library.

9. <http://www.gumer.info/> - Gumer Library.

10. <http://www.twirpx.com/about/> - Service Twirps.com.

11. <http://studentam.net/content/category/1/2/5/> - Electronic library of textbooks. Textbooks on pedagogy.

12. Elibrus - <http://elibrus.1gb.ru/psi.shtml> - Internet library of electronic books.

## **9. Technical equipment supply for internship**

To perform internship it is necessary to have: lecture halls, technical teaching aids; teaching guidelines: textbooks, teaching guidelines and manuals, guidelines for independent work, training tests books, a computer lab, a multimedia projector.

### **10. Guidelines for the internship**

The internship consists of three stages:

The first stage (preparatory) includes the solution of all organizational issues. It begins with an overview conference, which is attended by a supervisor of the university teaching internship, a research advisor of the internship, representatives of educational institutions, students. The supervisor of the internship provides information on the program and reporting documents of the internship, with the educational institutions where students are going to have internship, with their research advisor, representatives of the educational institutions. The conference clarifies the program and the time frame of the internship, reporting forms, the specifics of work in the educational institutions provided. Students should make their personal work plan for the period of internship.

The second stage (performance) of the internship includes the acquaintance of students with the educational institution in which they are going to have internship, various activities in accordance with their personal plans of the trainees, consultations with the methodologists and internship supervisors. During this stage, students perform main internship tasks, analyze and discuss the results with their supervisors.

During the third (final) stage, students should draw up their internship reports within the time limits set, get a written review from representatives of the educational institutions where they had the internship, the course supervisor of the internship. The trainee's work assessment is made in their reports. The final part of the internship is the reporting conference, where the supervisor of the internship, course supervisors, representatives of the institutions in which the students had the internship, the students themselves are invited. Students prepare presentations and reports, photo-video reports, reflecting the progress and results of the internship. Within the framework of the conference, the participants exchange their impressions of the internship, make comments and suggestions, students get their final marks.

**11. The requirements to the midterm attestation in internship:** assessment tools (typical tests) and methods of their use.

After the internship, students prepare and perform their internship reports. The terms of presentation of the internship reports are determined by the department.

After the internship the students hand in to the supervisor of the internship of the department the following documents:

- a personal academic record of a master intern having filled the column of self-assessment (Appendix 1);
- a review of the supervisor (Appendix 2);
- a digital version of teaching methods and procedures of diagnostics and educational process quality assessment in educational institutions, including the use of IT. Master students, research advisors and representatives of the educational institutions make their reports.

The final mark for the internship is given by the head of the internship after the student has passed all the internship documents, taking into account the student's self-assessment and the mark given by a research advisor.

General assessment criteria and grading scales, approaches to determining the level of competence development level, given in Section 1 of this program, are determined by the approved Procedure for developing assessment tools.

The final mark for the presentation of the results of the internship is put into the academic record sheet and student's record book by the supervisor of the internship. This mark is equal to the assessment of the results of theoretical studies and is taken into account when summing up the results of the general student performance.

The students who have not completed the internship program without a valid reason or have received an unsatisfactory mark may be expelled from the university as having academic debts in the manner prescribed by the university statute.

The program has been developed in accordance with the Federal State Educational Standards of Higher Vocational Education for the training program on 04.04.01 Teacher education (master's degree) No. 1505 of November 21, 2014 and approved at the meeting of the Department of Educational Science and Psychology of Vocational Education on August 30, 2018, Protocol No. 1

### **Developers:**

The department of Education Science, PhD in Education Science, professor N.S. Sytina

The Department of Education Science and Psychology of Vocational Education, PhD in Education Science, Associate Professor V.F. Bakhtiyarova.

### **Experts:**

Associate Professor of the Department of Education Science and Psychology of Vocational Education, Vakhidova L.V.

The Head of the Department of Education Science and Psychology of Bashkir State Medical University, PhD in Education Science, Professor Amirov A.F.

PERSONAL ACADEMIC RECORD OF A MASTER  
STUDENT \_\_\_\_\_

Research advisor of the master's thesis \_\_\_\_\_

№	Activities of the intern	Report document (outcome)	Completion period	Self-assessment of completion in %	Assessment of a research advisor, %	Signature of a research advisor
1.	The study of the experience gained by educational institution with the use of modern teaching methods and technologies while performing educational activities.	A summary table of modern teaching methods and technologies in an educational institution				
2.	Analysis of various educational programs.	Comparison report				
3.	To develop a program of diagnostics of students' progress in a particular subject.	The program of diagnostics of students' progress in a particular subject				
4.	Development of testing and assessment materials for a particular subject	The results of testing and assessment materials				
5.	Analysis of methodological models, teaching methods, technologies and techniques.	Comparison report				
6.	Participation in organizing of Final State Attestation (BSE and USE)	Report on participation in Final State Attestation procedure				

Final mark for the internship \_\_\_\_\_

(signature) (research advisor)



EDUCATION AND SCIENCE OF THE RUSSIAN FEDERATION  
FSBEI OF HIGHER EDUCATION "M. AKMULLAH BASHKIR STATE  
PEDAGOGICAL UNIVERSITY"

**The review of a scientific advisor**  
of the work of a master student during the pre-graduation internship

\_\_\_\_\_

Educational institution \_\_\_\_\_

The character of the institution \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The list of tasks performed by the  
intern \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The list of professional skills obtained during the internship \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Recommendations to the intern \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Recommended mark

\_\_\_\_\_

\_\_\_\_\_

Research advisor \_\_\_\_\_

\_\_\_\_\_

(signature, name, surname)

\_\_\_\_\_

(degree, rank, position, place of employment)